



**MINUTES
CARLISLE COMMUNITY SCHOOL
Regular Board Meeting, Monday, March 7, 2016
6:00 p.m. (after Special Meeting at 5:15 p.m.)
Carlisle Community School Board Room**

1. **Call to Order**

President James called to order the March 7 regular board meeting at 6:01 p.m.

2. **Roll Call**

Directors Present: Susan James
Jenny Foster
Kyle Chambers
Art Hill
John Judisch

Also Present: Bryce Amos, Superintendent
Jean Flaws, Board Secretary/Business Manager

3. **Approve Agenda**

Motion by Judisch to approve the agenda as presented. Seconded by Hill. Motion carried unanimously.

4. **Minutes of Past Meeting**

A. February 8, 2016 Regular Meeting

Motion by Judisch to approve the minutes of the February 8 regular board meeting. Seconded by Foster. Motion carried unanimously.

5. **Communications**

A. Visitors – No Visitors

B. Board Communication – The board was given a packet of letters that were delivered to the Administration Office.

C. IASB Communication – IASB is sponsoring Leadership for Student Learning Workshops from April 5 – April 28 from 6:00 – 8:30 p.m. at various locations.

6. **Updates/Information**

A. Board Progress Monitoring Report - Office Referrals (K-12) – Barb Niemeyer reported on the office referrals for grades PK-3. There have been 115 incidents recorded, 74 were level one referrals and 41 were level 2 referrals. The majority of the level one referrals were disruptive or non-compliant behavior and violations of rules established by the teacher. The majority of the level two referrals were physical contact and continued disruption of instruction. Kindergarten had the highest number of referrals (36). Approximately 50% of all referrals were from six students, the majority of whom are identified or evaluated for special education in the area of behavior. Clarification between level one and level two infractions will continue to encourage data input and its consistency. The behavior team meets weekly to examine referral data and works to monitor and support behavior plans. The elementary is in the process of building a school-wide system of behavioral intervention supports for 2016-17 and continues to positively reinforce appropriate behavior.



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Mr. Norton reported on grades four and five. The number of office referrals has increased from last year but this is due in part to a better job of documenting and inputting of data. It seems the second trimester has not gone as well as the first trimester so they are working on putting additional supports in place and along with more positive reinforcements to turn things around the third trimester.

Mr. Elkin reported on grades 6-8. At the middle school, office referrals have decreased by 51% from last year, disruption or non-compliant behaviors have decreased by 72%, confirmed cases of bullying and harassment incidents have decreased by 62%, in-school and out-of-school suspensions have decreased by 76% and 41% proportionately and fighting and minor physical contact events have decreased by 23%. Some contributing factors to the lower numbers are the changing from a 9 period day to a 7 period day providing for fewer transitions and positive reinforcements such as Wildcat Way. The next steps are to: 1) stay the course for awareness of expectations and continue to build a positive culture and climate and 2) target the following areas to work on: minor physical contact and fighting and electronic policy violations.

Mr. Blackmore reported on grades 9-12. Overall referrals have increased from last year due in part to teachers doing more recording of level one referrals. Looking at the data will help teachers work on classroom interventions in order to decrease level two referrals. Mrs. Jones will continue to work with teachers on reporting student behavior in Infinite Campus and reviewing the data to see if additional interventions are needed. This year the high school implemented a multi-tiered system of supports (MTSS) that focused on targeted academic instruction. The MTSS committee will meet to determine the best way to incorporate additional interventions that focus on student behaviors. The high school administration will continue to discuss discipline code procedures, monitor tardiness and find ways to cut down on those numbers, use behavioral data to identify and address areas of concerns/needs at the high school and continue to build and enhance a positive and safe culture and climate.

B. Board Progress Monitoring Report - Middle School Academic Report – Mr. Elkin reported on core academic grades for trimesters one and two: 1) 71.3% of all students in grades 6-8 in Core Literacy earned an A or B, 2) 68.8% of all students earned an A or B in science, 3) 85% of 6-8 grade students in the advanced classes of literacy, math, science and social studies earned an A or B and 4) 81.2% of all students taking pre-high school credit courses (algebra 1, physical science and Spanish 1) earned an A or B. These positive numbers are the result of going to a seven period day, WIN time (Whatever I Need intervention period), Lunch-N-Learn, Study Table and Snack & Study, The middle school has just begun to examine grading policies and practices.

C. Middle School & High School Project Lead The Way (STEM) – Project Lead the Way is a curriculum that takes science and math learning and applies it to problem solving with collaboration. It involves all students in this learning. For the 2016-2017 school year, Project Lead the Way will be implemented as follows: Elementary and Hartford – Students will experience different modules during a specials rotation, Middle School – Students will be introduced to various units during their exploratory time. Students in 6th grade will begin with the unit of design and modeling. Students in 7th grade will experience the automation and robotics unit. Eighth grade students will explore the medical detectives unit. At the high school, a computer science course will be added to introduce programming, digital citizenship and cybersecurity. Principles of biomedical science will also be added to explore concepts of biology and medicine which will take the place of the forensics class. Teachers need special training in order to teach PLTW courses.

D. 2016-2017 School Funding & Budget – The Legislature is still at an impasse on the state supplemental aid increase. The District will move forward with the assumption of a 2% SSA as it is very likely that the Legislature will not make a decision before the budget has to be approved at the April 11 meeting and certified by April 15. Currently there are three proposals in the Legislature

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regarding the sales tax. All three proposals extend the sunset but with different terms. The extension would provide additional bonding capacity for the District.

E. Softball Field Project – The first construction meeting was held last week and the project has started. There will be a weekly construction meeting and the board will be kept informed of the progress.

7. **Business/Action Items**

A. Math Curriculum Resource Adoption Proposals for 2016-2017

The math adoption committee was comprised of 26 members. Some of the members, along with Dana Lillis, Director of Teaching and Learning, were present to talk about the process of choosing a math curriculum and make a recommendation to the board. The teachers were looking for a math curriculum that reflected the mission and vision statements of the district, one that is aligned with Iowa Core, challenging and has a lot of problem solving. The Saxon math curriculum is not aligned with Iowa Core and doesn't fit the needs of the district. The committee established key ideas and values that the new curriculum should include. After much research and discussion the committee narrowed the field to two curriculums for grades K-5 (Bridges and Everyday Math) and two for grades 6-Algebra II (Big Ideas and Glencoe). These curriculums were then piloted in various classrooms. The consensus of the group was to propose to the board the adoption of the Everyday Math curriculum (grades K-5) and Big Ideas (grades 6 – Algebra II). Changing curriculum does present challenges of which the teachers are fully aware of. The curriculum will be more challenging and more conceptual. The teachers will adjust the pace to accommodate the learning process. Teachers will also receive training on the new curriculum to assist them with the implementation. There will be a parent night in the spring and a math night at the beginning of the school year for parents to learn more and experience the new curriculum. Dana Lillis thanked the members for their time (over 300 hours combined) and efforts through this process. The estimated total cost for both curriculum adoptions is \$182,098.00 with approximately \$18,675 in annual recurring costs.

Motion by Judisch to approve the math curriculum resource as presented. Seconded by Hill. Motion carried unanimously.

B. At-Risk/Drop Out Prevention Application

The At-Risk/Drop Out prevention money is categorical and can only be used for the programs included in the application. The proposed uses included in the application are: the high school academic success center, juvenile court liaison, responsive focus groups, DMACC Success Center, summer extended services, Elementary Cats Crew, Middle School Lunch and Learn, student support services through EFR, academic interventionists for math and reading at the elementary and middle school academic intervention. The total budget is 448,442 with the district requesting \$260,773 for the modified supplemental amount to be included in the property tax levy.

Motion by Foster to approve the at-risk/dropout prevention application in the amount of \$260,773 for the programs as stated. Seconded by Judisch. Motion carried unanimously.

C. Second Reading Board Policy Codes 507.2, 507.2E1, 507.2E2, 804.9

Motion by Judisch to approve the second reading of board policy codes 507.2, 507.2E1, 507.2E2 and 804.9. Seconded by Hill. Motion carried unanimously.



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D. First Reading of Board Policy Codes 408.1 – 415

Changes to the board policy codes 408.1 – 415 were made to better align with current practice. There was discussion regarding code 408.2 about the ownership of employee's creation of materials. Mr. Amos will come back in April with a proposed change.

Motion by Judisch to approve the first reading of board policy codes 408.1 – 415 with the changes as presented. Seconded by Foster. Motion carried unanimously.

E. Herff Jones Contract for 2016-17 Yearbook

This is a one year contract for the high school 2016-17 yearbook.

Motion by Judisch to approve the Herff Jones contract for the 2016-17 yearbook. Seconded by Hill. Motion carried unanimously.

F. Century Link Agreements

The agreements are regarding phone and internet services for the district.

Motion by Judisch to approve the agreements with Century Link. Seconded by Chambers. Motion carried unanimously.

G. Special Education Contracts, 2015-16, Southeast Polk School District

Motion by Judisch to approve the special education contracts for 2015-16 with Southeast Polk School District. Seconded by Foster. Motion carried unanimously.

H. Construction Contract with D Wright Construction, Softball Field Project

Motion by Judisch to approve the construction contract with D Wright Construction for the softball field project. Seconded by Chambers. Motion carried unanimously.

I. New Hires for 2015-2016

- | | | | |
|--------------------|-------------------------------------|--------|---------|
| a. Greg Kapusinski | MS Asst Boys Track Coach | Step 0 | Group 6 |
| b. Brittany Hansen | MS Asst Girls Track Coach | Step 0 | Group 6 |
| c. John Crippen | 10 th Gr. Baseball Coach | Step 4 | Group 3 |
| d. Eric Anderson | Var Asst Boys Soccer Coach | Step 0 | Group 4 |
| e. Stacey Dunn | Mentor Teacher | | |
| f. Jarrin Davey | HS Asst Track Coach | Step 0 | Group 4 |

Motion by Hill to approve the new hires for 2015-2016 as presented. Seconded by Foster. Motion carried unanimously.

J. Resignations for 2016-2017

- | | | | |
|--------------------|--------------------------------------|--------|--------|
| a. Stephanie Routh | MS Special Ed. Teacher | Step 4 | Lane 2 |
| b. Nicole Ruppert | MS Cheer Coach | | |
| c. Mandy Stoner | Elementary Collaborative Team Leader | | |
| d. Becky Gustafson | Elementary Collaborative Team Leader | | |

Motion by Judisch to accept/approve the resignations for 2016-2017 as presented. Seconded by Foster. Motion carried unanimously.

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8. **Presentation of Bills**

Motion by Foster to approve the presentation of bills in the amount of \$847,947.00. Seconded by Judisch. Motion carried unanimously.

9. **Financial Reports**

A. February 2016 financial reports for approval

Motion by Judisch to approve the February 2016 financial reports. Seconded by Foster. Motion carried unanimously.

10. **Reports**

A. Mr. Amos's Report

*Parent-Teacher conferences will be held March 9 and 10 with spring break to follow the next week. Mr. Amos will be on vacation March 10 – 18.

*The Administration Office hours during spring break will be 8:00 a.m. – 3:00 p.m. Monday through Thursday (March 14-17) and closed on Friday, March 18.

*There will be a special meeting on Monday, March 21 at 5:45. Mr. Amos would like to have a work session regarding Destination 2020 goals after the special meeting.

*The funding for the textbook adoption will come from the savings of the partial self-funding of the health insurance.

11. **Future Meetings**

A. Special Meeting and Work Session, Monday, March 21, 2016, 5:45 p.m. Carlisle Community School Board Room

B. Public Hearing, 2015-2016 Budget Amendment, April 11, 2016, 6:00 p.m., Carlisle Community School Board Room

C. Public Hearing, 2016-2017 Budget, April 11, 2016, after Budget Amendment Hearing

D. Regular Meeting, April 11, 2016, after Public Hearings, Carlisle Community School Board Room

12. **Adjournment**

Motion by Foster to adjourn the March 7 regular board meeting. Seconded by Hill. Motion carried unanimously.

Meeting adjourned at 8:57 p.m.

Susan James, Board President

Attest:

Jean Flaws, Board Secretary/Business Manager
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